



# Sargent School District

## OFFICIAL MINUTES

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REGULAR MEETING

July 18, 2022

BOARD OF EDUCATION

High School Library  
Sargent School District  
7090 N. CR 2 E.  
Monte Vista, Colorado

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1. Executive Session, Discussion of personnel, Informal Review of Superintendent [C.R.S.24-6-402-(4)(f)]

1.01 Call to Order– 6:01 p.m.

Roll Call

The meeting was called to order at 6:01 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday July 18, 2022. All board members were present and attending the meeting in person.

Motion #1 (Motion to Move to Executive Session): Upon motion by Mrs. Mitchell, second by Mrs. Price, the Board of Education moved to Executive Session, Informal Review of Superintendent [C.R.S. 24-6-402(4)(f)].

Motion by Mrs. Mitchell second by Mrs. Price  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

The executive session started at 6:02 p.m.

2. Preliminary

### 2.01 Call Regular Session to order

The executive session adjourned at 6:36 p.m. and returned to regular session at 6:40 p.m.

### 2.03 Pledge of Allegiance

### 2.04 Approval of Agenda

Motion #2 (Motion to Approve the Agenda as Written): Upon motion by Mr. Burkhart second by Mr. Smartt, the Board of Education approved the agenda.

Motion by Mr. Burkhart second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

## 3. Consent Agenda

### 3.01 Approval of Minutes

### 3.02 Financial Reports

### 3.03 Requisitions

Mrs. Price had a question regarding the district's plan pertaining to activity deficit accounts. Mrs. Quintana- Naranjo responded that she and Mrs. David have been discussing the deficit accounts and can work on an action plan. Discussion followed. Mrs. Peterson had questions regarding the district credit card, Mrs. Quintana- Naranjo will look into how other districts handle their credit card payments. Mr. Burkhart had a question regarding the requisition to First USA Bank and the tax that was charged. Questions were answered and discussion followed.

Motion #3 (Motion to Approve Minutes and Financial Reports): Upon motion by Mr. Burkhart, second by Mrs. Price, the Board of Education approved the minutes and financial reports.

Motion by Mr. Burkhart second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price Mr. Smartt

Motion #4 (Motion to Approve the Requisition to M&M Fire for \$10,796.00 for Repairs): Upon motion by Mrs. Price, second by Mrs. Michell, the Board of Education approved the requisition to M&M Fire.

Motion by Mrs. Price second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price Mr. Smartt

#### **4. Community Input**

##### **4.01 Items from the Community**

Ida White, and Jennifer Valadez- Molina from Rio Grande Public Health introduced themselves and wanted to share a few of the resources available to our district. They asked for input on how Rio Grande Public Health could support the district as community partners.

Jo Rice asked for an update on the door project, the district's plan to keep the students safe, and the preschool grounds. Mr. Crowther and Mrs. Peterson said they will be giving an update on these topics later in the meeting.

#### **5. Leadership Reports**

##### **5.01 Student Reports, Goals and Needs**

None

##### **5.02 Staff Reports, Goals and Needs**

None

##### **5.03 Principals Report**

Mrs. Hemmerling updated the board on the following topics: new secretary, summer school, her leadership team will be meeting early August to discuss scheduling, and the meet the teacher night before school starts. Questions were asked about summer school enrollment and the reading program pricing. Discussion followed. Mrs. David gave an update on the following topics: open teaching positions and potential new hires, and coaching positions.

##### **5.04 Assessment**

Mrs. Stambaugh reported that the PSAT test are still missing, all the CMAS data has been released except the science. Questions were asked about NWEA, STAR data, and CMAS results. Discussion followed.

##### **5.05 Board of Education**

Mrs. Price went through finances and wanted to recognize Gina and Michele both received stipend throughout the year and they both donated the funds back to the school. Mr. Smartt spoke on the new well and it will be used as the fire well, the baseball field well, high irrigation water usage, sprinkler systems, the weed district

spraying all district grounds and chemicals were all donated, and lawn equipment maintenance. Discussion followed.

#### 5.06 Superintendent

Mr. Crowther reported on the following topics: the new bus has been ordered, the RFP for the door project is almost ready to be advertised, district grounds, elementary playground, potential community clean up day, CIDSIP conference, he will be attending the CASE conference, and potentially getting an estimate from Capital AE to evaluate HVAC system.

### 6. Action Items

#### 6.01 Employment List

Mrs. Peterson noted the employment list: Connor Flynn, Secondary P.E, Dave Larson, Junior High Math Teacher, and Joni Hemmerling's contract addendum. Questions were asked about Connors contract. The board would like to amend Connors' contract to include taking the Praxis by December 15<sup>th</sup>.

Motion #5 (Motion to Approve Connor Flynn with amended contract, Dave Larson Junior High Math Teacher, and Joni Hemmerling Contract Addendum): Upon motion by Mrs. Price, second by Mr. Burkhart, the Board of Education approved the employment list.

Motion by Mrs. Price second by Mr. Burkhart

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 6.02. Resignation

Mrs. Peterson noted the resignation of Melinda Hunziker, Swim Coach, Charity Walker, Elementary P.E Teacher, and Randi Asbell, Head High School Volleyball Coach.

Motion #6 (Motion to Approve the Three Resignations) Upon motion by Mr. Smartt, second by Mrs. Mitchell, the Board of Education approved the resignations.

Motion by Mr. Smartt second by Mrs. Mitchell

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 6.03 CHSAA Resolution

Motion #7(Motion to Approve 2022-20223 CHSAA Resolution): Upon motion by Mrs. Mitchell second by Mrs. Price, the Board of Education approved the 2022-2023 CHSAA Resolution.

Motion by Mrs. Mitchell second by Mrs. Price  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

**7. Discussion Items**

**7.01 DAC Directive**

Mrs. Peterson noted the 2022-2023 DAC Directives will be discussed at the work session.

**7.02 Memorandum of Understanding with SELC**

We have an ongoing memorandum of understanding with the Sargent Early Learning Center. Katrina Brown, Director asked questions about the grounds, and preschool parking lot. Katrina agreed to take care of the grounds in the fence, and it is the district responsibility to maintain the grounds outside the fence. Discussion followed. Other topics discussed were, memorandum format, preschool enrollment, the building of a new preschool, universal Pre-K, and the sub list MOU.

**7.03 Staff Welcome Back Lunch**

Rafe and Terri Paulson would like to cater the welcome back lunch for the staff to thank everyone for all the support they have given their family this past year. The lunch was set for Monday August 15<sup>th</sup> at 11:30 a.m.

**7.04 Debrief Meeting and June agenda items**

The next regular meeting of the board will be August 22<sup>nd</sup> starting at 6:30 p.m.

**8. Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 8:05 p.m.



Stephanie Klecker, Recording Secretary

Approved and entered in the proceedings of the district on August 22, 2022.



Secretary of the Board of Education



President of the Board of Education

