



# Sargent School District

## OFFICIAL MINUTES

---

### REGULAR MEETING

January 24, 2022

### BOARD OF EDUCATION

High School Library

Sargent School District

7090 N. CR 2 E.

Monte Vista, Colorado

---

#### 1. Executive Session, Discussion of Personnel, Superintendent formal review and midyear evaluations for teachers [C.R.S.22-4-402-(4)(f)]

##### 1.01 Call to Order- 5:30 p.m.

The executive session was called to order at 5:30 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday January 24, 2022. All board members were present and attending the meeting in person except Lorena Price who joined the meeting by phone in executive session.

Motion #1 (Motion to Move to Executive Session): Upon motion by Mrs. Mitchell, second by Mr. Burkhart, the Board of Education moved to Executive Session, Discussion of Personnel [C.R.S. 22-4-402(4)(f)].

Motion by Mrs. Mitchell second by Mr. Burkhart

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mr. Smartt

#### 2. Preliminary

### 2.01 Call Regular Session to order

The executive session adjourned at 6:37 p.m. and returned to regular session at 6:40 p.m.

### 2.02 Pledge of Allegiance

### 2.03 Approval of Agenda

Mrs. Peterson amended the agenda to include a Wall Smith and Bateman presentation and to add Amanda Andrews to the DAC Membership.

Motion #2 (Motion to Approve Amended Agenda): Upon motion by Mrs. Mitchell second by Mr. Smartt, the Board of Education approved the agenda as amended.

Motion by Mrs. Mitchell second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

## 3. Consent Agenda

### 3.01 Approval of Minutes

### 3.02 Financial Reports

### 3.03 Requisitions

Mrs. Peterson asked if there were questions or comments regarding the Consent Agenda- requisitions to Franklin Covey for \$5,066.61 for professional development for staff, First USA Credit Card for \$6,621.92 for the purchase of water bottles for staff paid from the wellness grant, and \$98,980.00 to Computer Lab Consulting for new Chromebooks that will be paid from a grant.

Motion #3 (Motion to Approve Consent Agenda): Upon motion by Mrs. Mitchell, second by Mr. Burkhardt, the Board of Education approved the Consent agenda.

Motion by Mrs. Mitchell second by Mr. Burkhardt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

## 4. Community Input

### 4.01 Items from the Community

Jacquie Phillips, Executive Director of BOCES shared some information about BOCES student, grant, alternative licensure, summer school, and induction programs. She

Mary Willis spoke on behalf of the boys' and girls' basketball teams and addressed their concerns about the gym scheduling. Some concerns she mentioned were late practices, inconsistent gym scheduling, most of the team are in advanced classes and have homework that is hard to get done after a late practice, high injury rate, illness, difficulty scouting other teams, driving late at night as a new driver, missing other club events, and less time spent with family. Mary let the board know that the athletes feel like they are not being supported and would like more support from the district and community. Discussion followed.

Clay Mitchell also commented on the gym scheduling. He said based on the comments from the last board meeting it sounded like parents were asking for more communication and for priority of the elementary. Parents understand SYS is not a school program, but it is a feeder program for the school. They were not asking for the elementary gym exclusively. They don't want to take anything away from the high school students, but they want to work together to do what is best for all the students and approach this issue district wide. He would like to see discussion on gym scheduling in open session. A lengthy discussion followed.

Lilian Adams from Wall Smith and Bateman gave a presentation on the independent audit reports as of June 30<sup>th</sup>, 2021. Management is responsible for the management and presentation of audit and the auditors provide opinions of financial statements. The district financial statements present fairly in all financial respects. Audit process went very smoothly from their perspective.

## **5. Leadership Reports**

### **5.01 Student Reports, Goals and Needs**

Head Boy, Parker Ford and Head Girl, Katherine Sewell reported on student activities including Penny War for Mrs. Rice raised \$6409.01, Winterfest activities, wrestling regionals, swimming league and state, knowledge bowl qualified for state, history fair. Salutatorian Montana Yonkerman, three valedictorians Taylor Rockey, Ashley Rockey, and Katherine Sewell.

### **5.02 Staff Reports, Goals and Needs**

None

### **5.03 Principals Report**

Mrs. David asked Ms. Rue to talk about CTE month. Ms. Rue explained CTE month is the month of February, she, and Mr. Sarason will be working on promoting students who are involved in CTE programs and the great programs we have at Sargent the month of February.

### **5.04 Assessment**

Mrs. Stambaugh reported on the winter benchmark NWEA testing, data, teacher professional development, and the NAEP testing that will be next month. Questions were answered and discussion followed.

#### **5.05 Board of Education**

Mr. Smartt reported that he looked at the heating system with Michelle and it needs a lot of work. Mrs. Mitchell reported on her December BOCES meeting, the canceled BOCES meeting, and a new board member from Sierra Grande who graduated last year, who is the new legislative representative for BOCES. Mrs. Price spoke with Patrick about the Sargent Education Foundation. Mrs. Peterson reported on the DAC meeting. Topics of discussion were Friday school, landscape project, 20-year facility plan, having head boy and head girl at the meetings is very beneficial, and they would like an elementary representative to attend the meetings, school calendar, and board minutes they would like more detail. Discussion followed.

#### **5.06 Superintendent**

Mr. Crowther announced that January is School Board Recognition Month, and he publicly acknowledge the board for their service and expressed his appreciation to them for serving the district on the board. Other topics of discussion include: an update on the wastewater wells that will be drilled during spring break, Colorado Controls are going to upgrade and improve software for the HVAC system, transportation department completed their audit review and found to be in full compliance in all areas. Mr. Crowther recognized Steph for her work on obtaining grants, admin and community gathering that will be held next week in hopes to have good discussion, feedback, and input from the community. Mr. Crowther also mentioned his Teacher Advisory Committee that has been meeting. There is great discussion and focus on the positive aspects of the district as well as consideration of problem solving for areas that need improvement.

### **6. Action Items**

#### **6.01 Employment List**

Teacher contract for Ryan Rumley Junior High History, Cody Holts Custodial/Maintenance, extra duty pay agreement for Kristin Lane Asthma Grant Coordinator, Substitute Teachers Tiffany Schaffer and Kaylee Engel.

Motion #4 (Motion to Approve Employment List): Upon motion by Mrs. Mitchell, second by Mr. Smartt, the Board of Education approved the employment list.

Motion by Mrs. Mitchell second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 6.02 Letter of Resignation

Letter of Resignation from Michelle Burkhart, Elementary Administrative Assistant, and Joni Hemmerling, Elementary Principal.

Motion #5 (Motion to Approve Resignation Letters): Upon motion by Mr. Smartt, second by Mrs. Mitchell, the Board of Education approved the resignation letters from Michelle Burkhart and Joni Hemmerling.

Motion by Mr. Smartt second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt  
abstain: Mr. Burkhart

#### 6.03 Work Study Agreement

Motion #6 (Motion to Approve Work Study Agreement): Upon motion by Mr. Burkhart, second by Mrs. Mitchell, the Board of Education approved the work study agreement for Connor Holmes.

Motion by Mr. Burkhart second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 6.04 FY2021 Audit Report

Motion #7 (Motion to Approve FY2021 Audit Report): Upon motion by Mrs. Mitchell, second by Mr. Smartt, the Board of Education approved the FY2021 Audit Report.

Motion by Mrs. Mitchell second by Mr. Smartt  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 6.05 FY 2022 Final Budget

Mrs. Quintana-Naranjo reviewed the amended budget noting adjustments made based on current information and explained set aside funding for SRO, actual pupil count and decrease of at-risk funding. She noted the BS factor and that it continues to improve. Small Rural School Funding was not included in the budget because we have not received any information from the county. Mrs. Quintana-Naranjo noted the reserves and would like the board to note the unassigned fund balance. She suggested to look at the unassigned funds and prioritize projects. Mrs. Quintana-Naranjo mentioned the summary of all the grants included in the boards packet. Food service received extra revenue because of the summer program they participated in. Discussion followed and questions were answered.

Motion #8 (Motion to Approve FY 2022 Final Budget): Upon motion by Mr. Burkhart, second by Mrs. Mitchell, the Board of Education approved the FY 2022 Final Budget.

Motion by Mr. Burkhart second by Mrs. Mitchell

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **6.06 DAC Membership- Clay Mitchell**

Motion #9 (Motion to Approve DAC Membership-Clay Mitchell): Upon motion by Mr. Smartt, second by Mrs. Mitchell, the Board of Education did not approve the DAC Membership for Clay Mitchell.

Motion by Mr. Smartt second by Mrs. Mitchell

Final resolution: Motion is lost

aye: Mr. Smartt

abstain: Mrs. Mitchell

nay: Mr. Burkhart, Mrs. Peterson, Mrs. Price

#### **6.06 DAC Membership- Trish Slater**

Motion #10 (Motion to Approve DAC Membership-Trish Slater): Upon motion by Mr. Burkhart, second by Mr. Smartt, the Board of Education approved the DAC Membership for Trish Slater.

Motion by Mr. Burkhart second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **6.06 DAC Membership- Jamie Behil**

Motion #11 (Motion to Approve DAC Membership- Jamie Behil): Upon motion by Mr. Burkhart, second by Mrs. Mitchell, the Board of Education approved the DAC Membership for Jamie Behil.

Motion by Mr. Burkhart second by Mrs. Mitchell

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **6.06 DAC Membership- Terry VanBibber**

Motion #12 (Motion to Approve DAC Membership Terry VanBibber): Upon motion by Mr. Smartt, second by Mrs. Mitchell, the Board of Education approved the DAC Membership of Terry VanBibber.

Motion by Mr. VanBibber second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

**6.06 DAC Membership- Amanda Andrews.**

Motion #13 (Motion to Approve DAC Membership- Amanda Andrews): Upon motion by Mr. Burkhart, second by Mrs. Mitchell, the Board of Education approved DAC Membership for Amanda Andrews.

Motion by Mr. Burkhart second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

**7. Discussion Items**

**7.01 Discuss district calendar process**

Devi Jardon, and Michelle Burkhart discussed the 2022-2023 draft district calendar and noted the following change: parent teacher conferences were changed back to two days for both high school and elementary. The draft calendar Spring Break dates line up with Adams State, and other valley schools. DAC reviewed the draft calendar and provided recommendations. Also, a staff survey was sent out and 82% of the staff agreed with the draft calendar.

Mr. Crowther let the board know that the district currently does not have a Leave of Absence policy. In the past the board has approved a leave of absence without policy. Mr. Crowther is anticipating a teacher requesting a one year of absence, and believes it would be a good idea to look at adopting a Leave of Absence policy.

**7.02 Debrief Meeting and February 28<sup>th</sup> Agenda Items**

The next board meeting will be February 28<sup>th</sup>, Mrs. Price will be in person for the meeting, and Mrs. Mitchell will be out of town but can call into the meeting. The board also set a work session for Wednesday March 2<sup>nd</sup> at 5:00 pm.

**8. Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 8:54 p.m.

  
\_\_\_\_\_

Stephanie Klecker, Recording Secretary

Approved and entered in the proceedings of the district on February 28, 2022.



---

Secretary of the Board of Education



---

President of the Board of Education