



# Sargent School District

## OFFICIAL MINUTES

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### REGULAR MEETING

November 28, 2022

### BOARD OF EDUCATION

High School Library  
Sargent School District  
7090 N. CR 2 E.  
Monte Vista, Colorado

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#### 1. Regular Meeting, Preliminary

##### 1.01 Call to Order– 6:32 p.m.

The meeting was called to order at 6:32 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday November 28, 2022. All board members were present and attending the meeting in person.

##### 1.03 Pledge of Allegiance

##### 1.04 Approval of Agenda

Mrs. Peterson noted amendments to the agenda; Kathy Chisholm will be added to the employment section for substitute teacher and add the vote of Eric Pfannenstiel as School Board Secretary.

Motion #1 (Motion to Approve Amended Agenda): Upon motion by Mr. Smartt second by Mrs. Price, the Board of Education approved the amended agenda.

Motion by Mr. Smartt second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mrs. Price, Mr. Smartt

Mrs. Peterson noted that Gina Mitchell will be removed from the Sargent School Board.

##### 1.05 Certificate of Election

A certificate of election was presented to Eric Pfannenstiel.

##### 1.06 Oath of Office

Mrs. Peterson administered the Oath of Office to Eric Pfannenstiel.

**1.07 Confidentiality Affidavit**

Per state law, Mr. Pfannenstiel signed the Confidentiality Affidavit.

**2. Consent Agenda**

**2.01 Approval of Minutes**

**2.02 Financial Reports**

**2.03 Requisitions**

Mrs. Peterson asked if there were any questions regarding the minutes from the previous meeting, financial reports, or the requisitions: Capital AE-\$5,000.00 for staff augmentation and on-call support for facility management and operations consulting for our HVAC, MechOne- \$25,000.00 for heating system checks and repairs, Trinidad State Junior College- \$20,335.20 for Fall Concurrent Enrollment, and PEBC- \$15,400.00 for 7 Days Professional Development Math Coaching. Discussion followed.

Motion #2 (Motion to Approve Minutes, Financial Reports and Requisitions): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved the consent agenda.

Motion by Mr. Burkhart second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

**3. Community Input**

**3.01 Items from the Community - None**

**4. Leadership Reports**

**4.01 Student Reports, Goals and Needs**

Head Boy Mitchell Plane reported on student activities including the conclusion of fall sports and start-up of winter sports, FBLA District Leadership Conference, Career Fair, and the trick-or-treat street put on for the elementary students.

**4.02 Staff Reports, Goals and Needs**

Jay Sarason, Aviation Teacher and students Vinny Vitale, Cooper Gosar, Cayden Larimore, and Jesse Pescatore provided the board with a slide show and presentation of a snapshot about the aviation program and what the students have been learning; discussion followed, and questions were answered.

Kadi Wright, Special Education Teacher reported to the board her concerns regarding BOCES and their relationship with the district, the lack of student services, staff shortage, and extra expectations of responsibilities BOCES is expecting her to perform. Questions were answered and discussion followed.

#### 4.03 Principals Report

Mrs. Hemmerling added to her written report an update on PEBC math coaching teachers will receive on Monday, a GT parent meeting is scheduled for December 14<sup>th</sup>, the Elementary Christmas program will be December 16<sup>th</sup>. and assessment data. Mrs. David added information recognizing Bailey Asbell for her photo and essay on water for the Student Water Showcase, interview for the junior high English position will happen this week, Ms. Floriani is working with BOCES on creating GT parent meetings, and she mentioned Westen Burkhart will be running at College Station in Texas for the Junior National Olympics.

#### 4.04 Assessment

Mrs. Stambaugh reported on the ASVAB testing results, PSAT and NMSQT results, and upcoming CMAS science test changes. She also reported the elementary school is getting ready to do mid-year DIBELS testing, and the junior high will be taking the mid-year NWEA test. Questions were answered and discussion followed.

#### 4.05 Board of Education

Mr. Smartt reported on the district clean up, moving the storage container, snow removal equipment repairs, and the heating system. Mrs. Price shared a contact that will help find a reading curriculum with Mrs. Hemmerling. Mrs. Peterson reported on the District Accountability Meeting; discussion on board policy BEDG and recommendations regarding the minutes.

#### 4.06 Superintendent

Mr. Crowther reported on transportation updates, issues that MechOne found with the heating system, snow equipment repairs and indoor storage for all the equipment, maintenance department updates and scheduling, ESSER III funds, School Safety Grant application, interventions happening for the 3<sup>rd</sup> grade class, and resources available for teacher recruitment, and teacher prep. Questions were asked regarding CORA requests, and district CORA request procedures. Discussion followed.

### 5. Action Items

#### 5.01. Extra Duty Pay Agreements

Mrs. Peterson noted the Employment List which included T.J Peterson, High School Head Boys Basketball Coach, Sheldon Rocky, High School Assistant Boys Basketball Coach, Andy Diaz, Junior High Boys Assistant Basketball Coach, Jake Pargin, Junior High Girls Assistant Basketball Coach, and Kathy Chisholm, Substitute Teacher.

Motion #3 (Motion to Approve the Five Individuals): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved the employment list.

Motion by Mrs. Price second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

#### 5.02 Letter of Resignation

Motion #4 (Motion to Approve the Resignation Letter): Upon motion by Mr. Smartt, second by Mr. Pfannenstiel, the Board of Education approved the resignation of Alexis Wingert.

Motion by Mr. Smartt second by Mr. Pfannenstiel  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

#### **5.03. Staff Bonus**

Mrs. Peterson noted Mr. Crowther's recommendation for staff Christmas bonuses.

Motion #5 (Motion to Approve Staff Christmas Bonuses): Upon motion by Mr. Burkhart, second by Mrs. Price, the Board of Education approved staff Christmas Bonuses.

Motion by Mr. Burkhart second by Mrs. Price  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

#### **5.04. Policy Revision List 2<sup>nd</sup> Reading**

Mrs. Peterson noted policies IKF-2-E Graduation Requirements and BDB Board officers. Questions regarding state graduation requirements and policy IKF-2-E were answered and discussion followed. The Board asked to table policy IKF-2-E until the next meeting.

Motion #6 (Motion to Approve 2<sup>nd</sup> Reading): Upon motion by Mrs. Price, second by Mr. Burkhart, the Board of Education approved the Policy BDB for a 2<sup>nd</sup> reading.

Motion by Mrs. Price second by Mr. Burkhart  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

#### **Eric Pfannenstiel, School Board Secretary**

Motion #7 (Motion to Approve Eric Pfannenstiel as Board Secretary): Upon motion by Mrs. Price, second by Mr. Burkhart, the Board of Education approved Eric Pfannenstiel as Board Secretary.

Motion by Mrs. Price second by Mr. Burkhart  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

### **6. Discussion Items**

#### **6.01 Board Policy Review**

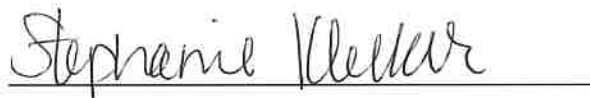
The board reviewed and discussed the following policies: CC- Administrative Organization Plan, CC-E- Organization Chart, CCB- Line and staff Relations, CF- School Building Administration, CFBA- Evaluations of Evaluators, CH- Policy Implementation, CHC-Regulations Communication, CHCA- Approval of Handbooks and Directives, CHD-Administration in Policy Absence.

#### **6.02 Debrief Meeting- November Agenda Items**

The next meeting of the board will be December 14, 2022, starting after the 2:00 p.m. work session.

7. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:29 p.m.



Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on December 14, 2022.



Secretary of the Board of Education



President of the Board of Education

