



Sargent School District

OFFICIAL MINUTES

REGULAR MEETING

February 27, 2023

BOARD OF EDUCATION

High School Library

Sargent School District

7090 N. CR 2 E.

Monte Vista, Colorado

1. 6:00 p.m. Regular Meeting- Preliminary

1.01 Call to Order

1.02 Roll Call

The meeting was called to order at 6:00 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday February 27, 2023. All board members were present and attending the meeting in person, except Mrs. Price who joined the meeting by phone.

2. Executive Session

Mrs. Peterson noted: The BOE has issues to discuss in Executive Session as follows:

- a. To discuss the acting superintendent's performance expectations pending the hiring of a superintendent and principal pursuant to C.R.S. § 24-6-402(4)(f)(I).
- b. Following excusal of the acting superintendent from participation, to determine positions relative to matters that may be subject to negotiations, develop strategy for negotiations, and instruct negotiators as to the acting superintendent's salary while she is in that role and to direct negotiators to convey that amount to the acting superintendent as part of salary negotiations pursuant to C.R.S. § 24-6-402(4)(e)(I).

Motion #1: (Motion to go into Executive Session for the Previously Stated Purposes): Upon motion by Mr. Pfannenstiel second by Mr. Burkhart, the Board of Education moved into Executive Session [C.R.S. § 24-6-402(4)(f)(I), C.R.S. §24-6-402(4)(e)(I)]

Motion by Mr. Pfannenstiel second by Mr. Burkhart
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

The board returned to the regular session at 6:31 p.m.

1.03 Pledge of Allegiance

1.04 Approval of Agenda

Mrs. Peterson asked to amend the agenda to include Secondary Paraprofessional, Sherry Warren, Junior High Athletic Director, Connor Flynn, and to include an action item to post Interim Superintendent position.

Motion #2 (Motion to Approve Amended Agenda): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved the amended agenda.

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

3. Consent Agenda

3.01 Approval of Minutes

3.02 Financial Reports

3.03 Requisitions

Mrs. Peterson noted there were no requisitions and that there was a check made out to herself in the amount of \$600.00 that she gave to the Senior Class of 2023.

Motion #3 (Motion to Approve Consent Agenda): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved the consent agenda.

Motion by Mr. Pfannenstiel second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

4. Community Input

4.01 Items from the Community

None.

5. Leadership Reports

5.01 Student Reports, Goals and Needs

Head Boy Mitchell Plane and Head Girl Stephanie Johnson gave an update on student activities including sports, FBLA, FFA, State Knowledge bowl, State History Fair, Winterfest Royalty, junior high fundraiser, and Science Fair.

Megan Peterson spoke about District FBLA and the placement of students who participated.

5.02 Staff Reports, Goals and Needs

Kacie Cobb, Second Grade Teacher spoke about a science professional development class she took, and supplemental resources she has been utilizing in her class. She asked the Board if there was stem money available to purchase class packs of the supplemental resources for grades K through 5. She has experience using these resources and found them to be successful. Questions were asked and discussion followed.

Sami Cotton, Elementary P.E Teacher spoke about the American Heart Association, Kids Heart Challenge fundraiser. The previous school record was \$6,940.00 raised and this group of kids now holds the new record for Sargent Elementary with \$12,688.30 raised.

Sarah Schaller, Secondary Ag Teacher and FFA Sponsor spoke on the following topics: community service projects that FFA has participated in, students attended a Range Judging workshop for the first time, two district officers from Sargent, district leadership conference, Stock Show activities, Activity fundraisers, Sadi Hawkins dance, District LDE's, Regional CDE's in March, partnering with local 4-H, a volunteer who has been helping in the Ag shop, Alumni meetings and monthly newsletters. Discussion followed.

5.03 Principals Report

Mrs. Hemmerling provided information on parent teacher conferences, teacher math professional development, and teacher of the year. Mrs. David added information to her written report including information on parent teacher conferences attendance.

5.04 Assessment

Mrs. Stambaugh gave the Board a written report but was not able to attend the meeting.

5.05 Board of Education

Mrs. Price reported that the Sargent Education Foundation did award mini grants to the following teachers: Mrs. Barteel for Vinyl Print Tools and Supplies, Mr. Holmes for Graphing Calculators, Ms. Schaller for Animal Models, and Mrs. Rice for books, and book holders. Mr. Smartt gave an update on the heating system, and the lift station. Mr. Pfannenstiel reported on the BOCES meeting. Topics of discussion included Jacque Phillips resignation, other districts are also facing major issues with their heating systems and boilers, school security, Board governance versus policy governance, and the BOCES building. Discussion followed. Mrs. Peterson spoke about a CORA request for a district document regarding an employee's resignation. She mentioned all board members are entitled to district documents, and reminded the Board that protected documents should be held in confidence and not be shared publicly.

5.06 Superintendent

Mrs. David added information to her written report including information on DAC clean up date that has been postponed, preschool board meeting, and the door project. Discussion followed.

6. Action Items

6.01. 2023-2024 School Calendar

Mr. Burkhart asked about the added early release day; discussion followed. It was determined the selected date on the calendar is towards the end of the year to close out the year and plan for the next year.

Motion #4 (To Approve the Calendar as Presented and Read): Upon motion by Mr. Burkhart second by Mr. Pfannenstiel, the Board of Education approved 2023-2024 School Calendar

Motion by Mr. Burkhart second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.02 Memorandum of Understanding for Otero College Development Services

Mrs. Peterson asked if this memorandum is the memorandum that Katrina asked the board not to sign. Questions were answered and discussion followed. It was determined that the memorandum is not the CDE memorandum for Universal Preschool.

Motion #5 (Motion to Approve the Memorandum of Understanding for Ortero College Development Services): Upon motion by Mr. Pfannenstiel second by Mr. Smartt, the Board of Education approved the Memorandum of Understanding for Ortero College Development Services.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Employment List- New Hires

Mrs. Peterson noted the two new hires; Lane Devoge, Custodial Substitute, and Deanna Elliott as part-time food service.

Motion #6 (Motion to Approve Both Applicants): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved Lane Devoge, Custodial Substitute, and Deanna Elliott as part-time food service.

Motion by Mr. Burkhart second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Stipend Acting Superintendent Shelley David

Motion #7 (Motion to Approve Salary as Previously Discussed in Executive Session): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved the salary for Shelley David as discussed in executive session.

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Secondary Paraprofessional Sherry Warren

Motion #8 (Motion to Approve Her Employment): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved Sherry Warren as Secondary Paraprofessional.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Carmille Dudeck JH Cross Country

Motion #9 (Motion to Approve Her Employment): Upon motion by Mr. Pfannenstiel, second by Mr. Burkhart, the Board of Education did not approve the extra duty pay agreement for Carmille Dudeck.

Motion by Mr. Pfannenstiel second by Mr. Burkhart
Final resolution: Motion Fails
nay: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. John Medina Junior High Football Coach

Motion #10 (Motion to Approve Mr. Medina): Upon motion by Mr. Pfannenstiel, second by Mr. Burkhart, the Board of Education approved the extra duty pay agreement for John Medina Junior High Football Coach.

Motion by Mr. Pfannenstiel second by Mr. Burkhart
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Extra Duty Pay Agreements

Mrs. Peterson noted the extra duty pay agreements for, Kacie Cobb, Junior High Volleyball Coach, and Sarah Schaller, Junior High Volleyball Coach.

Motion #11 (Motion to Approve Both Kacie Cobb and Sarah Schaller): Upon motion by Mr. Smartt, second by Mr. Pfannenstiel, the Board of Education approved the extra duty pay agreements for Kacie Cobb, Junior High Volleyball Coach and Sarah Schaller, Junior High Volleyball Coach.

Motion by Mr. Smartt second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Extra Duty Pay Agreements

Mrs. Peterson asked to table the vote for Roxy Carleo's extra duty pay agreement until next month. She noted the extra duty pay agreements for Sami Cotton, High School Head Volleyball Coach, and Shelley David, Assistant High School Volleyball Coach.

Motion #12 (Motion to Approve Those Two Applicants): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved Sami Cotton, High School Head Volleyball Coach, and Shelley David, Assistant High School Volleyball Coach.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Connor Flynn Junior High Athletic Director

Motion #13 (Motion to Approve His Employment): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved Connor Flynn as Junior High Athletic Director.

Motion by Mr. Burkhart second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Post Interim Superintendent

Mrs. Peterson noted the Board would like to post for an Interim Superintendent position. The position will be posted until filled and will only be until the end of the school year.

Motion #14 (Motion to Approve to Post Interim Superintendent): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved to post the Interim Superintendent position.

Motion by Mr. Burkhart second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

7. Discussion Items

7.01 Superintendent Vacancy

Mrs. Peterson asked for an open dialogue with the Board to discuss the Interim Superintendent vacancy and permanent hire and whether the position will be part-time or full-time. Topics of discussion include budget implications of hiring a full-time Superintendent, qualifications of interim Superintendent, salary comparison from other school districts, small rural school funding loss, employment of a new elementary teacher, being willing to think outside the box for staffing, state funding, and budget prioritization.

7.02 Review Policy AD- District Goals and Objectives

Discussion on reviewing district goals and objectives, core values, accountability, teacher input on mission, and staff buy in. It was determined that Mrs. David will work on creating an updated vision, mission, and goals with staff.

7.03 Review Policy JICDE- Bullying Prevention and Education

Mrs. David spoke about the following topics: the process administration goes through when a bully situation is brought to their attention, threat assessment protocols, Safe2Tell procedures, investigations, implementation of student plans, bullying prevention, and safety resources that are available on our district website. Questions were asked and discussion followed.

7.04 Board Policy Review

The board reviewed and discussed the following policies: DBJ-Budget Transfers, DC- Taxing and Borrowing, DD- Funding Proposals, Grant and Special Projects, DEA-Funds from Local Tax Sources, DEB Loan Programs, DFA-DFAA- Revenues from Investments/Use of Surplus Funds, DFC- On-Campus Housing, DFC-R Job Description for Staff Personnel Living on Campus with Campus Building Supervisory Duty, DG-Banking Services, and DGA Authorized Signatures.

7.05 Scholastic Performance

The board discussed the following topics: room for improvement in all testing areas, state assessments, accessing curriculum, instructor buy-in regarding curriculum, declining enrollment, student/parent communication, and the need to know what the inhibitors are that are holding us back from improvement.

7.06 Budget Work Session

It was noted that the board will discuss the budget at the next regular meeting.

7.07 Debrief Meeting- March Agenda Items

Mr. Pfannenstiel asked to add test scores comparison between a 4 Day Week vs. a 5 Day Week as a discussion item to the agenda in March.

8. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:03 p.m.

A handwritten signature in black ink that reads "Stephanie Klecker". The signature is written in a cursive style and is positioned above a horizontal line.

Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on March 27, 2023.



Secretary of the Board of Education



President of the Board of Education