



Sargent School District

OFFICIAL MINUTES

REGULAR MEETING

May 22, 2023

BOARD OF EDUCATION

High School Library
Sargent School District
7090 N. CR 2 E.
Monte Vista, Colorado

1. 6:01 p.m. Regular Meeting- Preliminary
 - 1.01 Call to Order
 - 1.02 Roll Call

The meeting was called to order at 6:01 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday May 22, 2023. All board members were present and attended the meeting in person.

- 1.03 Pledge of Allegiance
- 1.04 Approval of Agenda

Motion #1 (Motion to Approve the Agenda as Printed): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved the agenda for the meeting of May 22, 2023, as presented.

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

2. Executive Session

Mrs. Peterson asked for a motion to convene in executive session pursuant to C.R.S. § 24-6-402 (4)(g) for the purpose of considering documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, specifically to consider the

content of application materials and supporting documents for superintendent candidates who are not yet finalists.

Motion #2 (Motion to go into Executive Session for the Previously State Purpose): Upon motion by Mr. Pfannenstiel, second by Mrs. Price, the Board of Education moved into executive session.

Motion by Mr. Pfannenstiel second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

The Board returned to the regular meeting at 6:31 p.m.

3. Consent Agenda

3.01 Approval of Minutes from April 24, 2023

3.02 Financial Reports

3.03 Requisitions

Mrs. Peterson noted two requisitions: Johnson Controls for \$6,445.84 for the high school alarm board replacement, and RLH Engineering Company for \$5,870.00 for AHERA Reinspection and management plan.

Motion #3 (Motion to Approve Minutes from April 24, 2023, the Financial Reports Given and the Two Requisitions to Johnson Controls and RLH Engineering Company): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved the consent agenda.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

4. Community Input

4.01 Items from the Community

Mary Miller, LaRae Mattive, and Stephanie Klecker spoke about their interest in applying for a Great Outdoors Colorado grant to help improve the school. Specifically, improvements to the football field, track or the baseball fields.

Sarah Register spoke about her concerns with the last board meeting and the quality teachers the district is losing.

5. Leadership Reports

5.01 Student Reports, Goals and Needs

Head Boy Mitchell Plane introduced Westen Burkhardt as the 2023-2024 Head Boy. They spoke about student activities including state track, baseball, student council elections, FFA

officer interviews, senior day, finals week, FFA end of the year banquet, 8th grade trip, junior high dance, and international science fair.

5.02 Staff Reports, Goals and Needs

Hector Ramos Garcia, High School English Teacher spoke about the ABCs of literature project his classes are working on and how they link to Colorado standards.

Danielle Price, Elementary Counselor spoke about the protocol and updated process for suicide assessment. Questions were asked and discussion followed.

5.03 Principals Report

Mrs. Hemmerling updated the board on the following topics: K-6 field trip to the Royal Gorge, sixth grade marble project, 4th grade poetry project, 6th grade promotion, kindergarten graduation, and field day. Mrs. David spoke about upcoming graduation, junior high glow dance, academic awards, and the senior walk through.

5.04 Assessment

Mrs. Stambaugh spoke about NWEA results and data from elementary DIBBLE reports.

5.05 Board of Education

Mr. Smartt reported the lawn equipment is being worked on, and sprinkler heads are being replaced. Mrs. Price spoke on the following topics: SEF awarded three scholarships to Megan Peterson, Bryleigh Fuller and Stephanie Johnson, the foundation is working on renewing their tax exemption and the Growers for Growth program. Mrs. Peterson thanked Joni Hemmerling, Kendra Durre, Terri Phillips and Page Sewell for their service to the district.

5.06 Superintendent

Mr. Fuller spoke on the following topics, S-CAP professional development, ongoing problems with the HVAC, and that looking at the possibility of moving the 6th grade to junior high will not happen this year.

6. Action Items

6.01. To Identify One or More Finalists for Superintendent

Motion #4 (To Approve Mr. Jeffrey Fuller as our Finalist for Next Year): Upon motion by Mr. Burkhart, second by Mrs. Price, the Board of Education named Jeffrey Fuller as a finalist.

Motion by Mr. Burkhart second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.02 Establish a New Position- Statement of Job Requirements

Mrs. Peterson noted the following new positions; K-12 Principal, Dean of Students/Athletic Director, School Social Worker, and Infinite Campus & CDE Data Collection District Support.

Motion #5 (To Create Those Four Positions): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved the four new positions.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Salary Schedules

Mrs. Peterson noted the new updated salary schedules for certified staff, support staff, and the extra duty salary schedule.

Motion #6 (Motion to Approve the Three New Salary Schedules Stated): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved the salary schedules.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.04. Board Policy Revision- 2nd Reading

Motion #7 (Motion to Approve for a 2nd Reading Policy CBA and CBD-E): Upon motion by Mr. Smartt second by Mr. Pfannenstiel, the Board of Education approved polices CBA and CBD-E for a second reading and adoption.

Motion by Mr. Smartt second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.05 Board Policy Revision 1st Reading

The Board reviewed the following policies: EF- School Nutrition Program, EF-E-1 School Meal Payments, EF-E-2 Civil Rights Complaint Procedure for School Nutrition Program, EFC- Free and Reduced-Price Food Services, EFEA- Nutritious Food Choices, EFEA-E- Nutritious Food Choices, GCFA- Hiring of Instructional Staff/Portability of Nonprobationary Status. Mrs. Peterson noted for policy GCFA and the suggested recommendation of option 2.

Motion #8 (To Approve the First Reading EF, EF-E-1, EF-E-2, EFC, EFEA, EFEA-E, GCFA with option 2): Upon motion by Mr. Burkhardt second by Mrs. Price the Board of Education approved policies for the 1st reading.

Motion by Mr. Burkhardt second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.06 Approve the Interim Superintendent to Sign a Settlement and Release Agreement from the Boards of Education Self-Funded Trust, Inc. San Luis Valley Underwriting Group

Motion #9 (Motion to Approve Mr. Fuller to Sign That Contract): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved Mr. Fuller to sign a settlement and release agreement.

Motion by Mr. Pfannenstiel second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.07.1 2023-24 Teacher Contracts

Mrs. Peterson noted the following teacher contracts; Jamie Behil, Elementary Teacher, Nichole Rockey, Elementary Teacher and Stephanie McBartlett, Secondary Business Teacher.

Motion #10 (Motion to Approve those Three Teaching Contracts): Upon motion by Mr. Burkhart, second by Mrs. Price, the Board of Education approved the teacher contracts.

Motion by Mr. Burkhart second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.07.2. Teacher Addendum

Motion #11 (Motion to Grant Addendum): Upon motion by Mrs. Price, second by Mr. Burkhart, the Board of Education approved the Teacher Addendum for Kristin Stambaugh.

Motion by Mrs. Price second by Mr. Burkhart
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.07.3 2023-24 School Social Worker Contract

Motion #12 (Motion to Approve Mrs. Danielle Price as School Social Worker): Upon motion by Mr. Burkhart second by Mr. Pfannenstiel, the Board of Education approved the School Social Worker Contract for Danielle Price.

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mr. Smartt
abstain: Mrs. Price

6.07.4 Extra Duty Pay Agreements

Mrs. Peterson noted the list for extra duty pay agreements; Taylor Lewis, Girls Varsity Assistant Basketball Coach, Dana Barlow, Girls Junior High Basketball Coach, TJ Peterson, Summer Open Gym for Boys Basketball, Scott Consaul, Summer Open Gym for Girls Basketball, Jon Medina, Summer Open Gym for Football, Sami Cotton, Summer Open Gym for Volleyball, and Dave Larson, Summer Open Gym for Wrestling.

Motion #13 (Motion to Approve Those Stated Contracts): Upon motion by Mr. Smartt, second by Mr. Pfannenstiel, the Board of Education approved the extra duty pay agreements.

Motion by Mr. Smartt second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.07.5 Resignations

Mrs. Peterson noted the resignations of Terri Phillips, 4th Grade Teacher, Scott Consaul, Girls Junior High Basketball Coach, Jake Pargin, Girls Junior High Basketball Coach, Jon Medina, Junior High Football Coach, Kacie Cobb, Junior High Track Coach, and James Holmes, Junior High Track Coach.

Motion #14 (Motion to Approve Those Stated Resignations): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved the resignations.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.07.6 Retention Bonus

Mr. Fuller is recommending a retention bonus for existing full-time and part-time staff. Mrs. Peterson noted there are 29 certified staff, 17 support staff, and 2 part-time support staff.

Motion #15 (Motion to Approve the Retention Bonus That He Has Recommended): Upon motion by Mr. Burkhart, second by Mrs. Price, the Board of Education approved the retention bonuses.

Motion by Mr. Burkhart second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

7. Discussion Items

7.01 FY 2024 Preliminary Budget Presentation

Mrs. Rebecca Quintana-Naranjo reviewed the FY 2024 Preliminary Budget. The following were topics of discussion; projections and per pupil funding decrease because of Universal Preschool, the negative factor pupil count, program funding, local property tax revenue, state equalization, PERA increase for the next year, total fund balance, retention bonuses, SRO, total revenue, total expenditures, upcoming ballot issues, state funding, transfers and allocations, budget includes 7% increase to base of salary schedule, as well as a step increase, 8% increase in health insurance cost, and reflects a full-time superintendent. Questions were answered and discussion followed.

7.02 Debrief Meeting- Agenda Items

The next regular meeting will be June 26, 2023, discussion items for the next meeting will include the Ag building, and GOCO Grant.

7. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:38 p.m.



Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on June 26, 2023.



Secretary of the Board of Education



President of the Board of Education

