



Sargent School District

OFFICIAL MINUTES

SPECIAL MEETING

October 25, 2023

BOARD OF EDUCATION

High School Library
Sargent School District
7090 N. CR 2 E.
Monte Vista, Colorado

1. 6:02 p.m. Special Meeting- Preliminary
 - 1.01 Call to Order
 - 1.02 Roll Call

The regular meeting was called to order at 6:02 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista. Colorado, Wednesday October 25, 2023. All board members were present and attended the meeting in person.

- 1.03 Pledge of Allegiance
- 1.04 Approval of Agenda

Mrs. Peterson asked for approval of the agenda.

Motion #1 (Motion That the Board of Education of Sargent School District RE33J Approve the Agenda as Presented): Upon motion by Mr. Pfannenstiel, second by Mr. Burkhart, the Board of Education approved the agenda for the special meeting of October 25, 2023, as presented.

Motion by Mr. Pfannenstiel second by Mr. Burkhart
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

2. Executive Session

Mrs. Peterson asked for a motion for the Board of Education to convene into executive session pursuant to C.R.S. §24-6-402(4)(f) for the purpose of discussing personnel matters, specifically the informal evaluation of Superintendent, Jeffrey Fuller.

Motion #2 (Motion to Enter into Executive Session Pursuant to C.R.S. §24-6-402(4)(f)): Upon motion by Mr. Pfannenstiel, second by Mr. Burkhart, the Board of Education convened into executive session.

Motion by Mr. Pfannenstiel second by Mr. Burkhart

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

The Board returned to the special meeting at 6:42 p.m.

3. Consent Agenda

3.01 Approval of Minutes from September 25, 2023

3.02 Financial Reports

3.03 Requisitions

Mrs. Peterson asked if there were any questions regarding the consent agenda. Questions were asked regarding the heat exchange, and student activity fund, and the requisition to Alberts Water & Wastewater Specialist, Inc.

Motion #3 (That the Board of Education Approve the Minutes and Everything Else): Upon motion by Mr. Pfannenstiel second by Mr. Smartt, the Board of Education approved the consent agenda.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

4. Community Input

4.01 Items from the Community

Mrs. Peterson asked for public comment. Amber Price expressed her gratitude to the Board for adding a fourth grade teacher and splitting the class.

5. Leadership Reports

5.01 Student Reports, Goals and Needs

Mrs. Peterson asked for the Student's report. Head Boy Westen Burkhart and Head Girl Brooke Hoffstaetter reported on athletic records, Shae Romero, Junior High State Cross Country Champion, FBLA Muffins for Moms fundraiser, FFA Big Conference, FFA Greenhand banquet, FFA Activity, Knowledge bowl competed on television, high school pep rally, aviation field trip to Colorado Springs, and the upcoming FFA National Convention.

Julissa Naranjo, 5th Grade Student Council Representative reported that the Elementary Student Council has voted on shirts, the Halloween door decorating contest, and they are working on end of quarter pep assembly that will be on Halloween.

5.02 Staff Reports, Goals and Needs

Mrs. Peterson asked for the Staff report. Kadi Wright, Special Education Teacher spoke about Colorado Multi-Tier System of Supports grant. Topics of discussion were math scores, prioritized goal statement, creating a complex system of change, and professional development.

James Holmes, High School Athletic Director reported that next year the district will be dropping to single A in volleyball, baseball, and track. He also spoke about COMTSS training, and an all-valley professional development day.

5.03 Principals Report

Mrs. Peterson asked for the Principal's report. Mrs. David spoke about the new format used for parent-teacher conferences, and the feedback she received from staff and parents.

5.04 Assessment

Mrs. Peterson asked for the Assessment report. Mrs. Stambaugh reported on PSAT digital testing, and the updated CMAS testing schedule.

5.05 Board of Education

Mrs. Peterson asked for the Board of Education reports. Mr. Burkhart reported he attended the CASB delegate assembly. Mrs. Price reported on the Sargent Education Foundation meeting. The topics of discussion were funding for district needs from the community, and mini grants that were awarded to teachers. Mrs. Peterson was asked to relay messages to the board from Mr. Pinkston and Mary Miller. Mr. Pinkston wanted to express his gratitude for the fourth-grade class being split, and the Boards' willingness to listen. Mary Miller also wanted to thank the board for splitting up the fourth-grade class. Mrs. Peterson visited the high school Spanish classroom, Mary Miller second grade class, and Jamie Behil third grade math class.

5.06 Superintendent

Mr. Fuller reported on the upcoming election, HVAC, wastewater system, grants for facility repairs, and maintenance schedule for planning purposes.

6. Action Items

6.01. CASB Policy Overhaul Board Policy Section A- First Reading

Questions regarding changes made from school days to calendar days in policy AC-R-1. The board discussed repealing policies AA- School District Legal Status, AD-E- District Objectives (3-5 Years), ACA- Nondiscrimination on the Basis of Sex, ACA-R- Non-discrimination on the Basis of Sex, ADA-E Sargent School district Goals and Objectives. Mrs. Peterson noted the following policies for first reading approval: AC, AC-E-1, AC-E-2. AC-R Option 2, AC-R-2, AD,

ADA, ADC, ADD, ADD-E, ADF, AE Option 2, AE-R Option 2 AEA, AED, AEE, and AA-E For a First Reading.

Motion #4 (Motion to Approve All Policies as stated): Upon motion by Mr. Pfannenstiel, second by Mrs. Price, the Board of Education approved the policies for a first reading.

Motion by Mr. Pfannenstiel second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.02 Declare Surplus- Transportation

Mrs. Peterson asked for a motion that the Board of Education Declares a Surplus on Bus #8 Vin #1HVBBAAN73H55238, 1989 Chevy 4X4 Truck Vin# 2GCEK14K4K1178857, and the 1993 Chevy Suburban Vin# 1GNEC16KOPJ328641.

Motion #5 (Motion to Declare the Following Three Vehicles Vin Numbers That She Read):

Upon motion by Mr. Burkhardt, second by Mr. Smartt the Board of Education approved to declare a surplus on Bus #8, 1989 Chevy Truck, and the 1993 Chevy Suburban.

Motion by Mr. Burkhardt second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03.1 Extra Duty Pay Agreements

Mrs. Peterson noted the five extra duty pay agreements: Eduardo Gonzalez, Junior High Assistant Boys Basketball Coach, LaVonda Castillo, Teacher Mentor, Kacie Cobb, Teacher Mentor, and Caleb Rabbon, High School Assistant Wrestling Coach and Junior High Assistant Wrestling Coach.

Motion #6 (Motion to Approve the Five Individuals for These Positions): Upon motion by Mr. Pfannenstiel second by Mr. Smartt, the Board of Education approved the Extra Duty Pay Agreements.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. 2 Leave of Absence

Motion #7 (Motion to Accept the Request.): Upon motion by Mr. Smartt second by Mr. Pfannenstiel the Board of Education approved the leave of absence for Kristin Stambaugh, Elementary Teacher starting November 1, 2023.

Motion by Mr. Smartt second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

7. Discussion Items

7.01 Board Policy Review

The Board of Education reviewed the following policies:

DAB- Financial Administration

DAB-E Financial Administration (Online Posting of Financial Information)

DAC- Federal Fiscal Compliance

DB- Annual Budget

DBD- Determination of Budget Priorities

DBE-DBF- Communication of Budget Recommendation/Budget Hearings and Reviews

DBG- Budget Adoption Process

DBG-E Deadlines in Budgeting Process Set by Statute

DBGA- Budget Referenda

DBH-Fiscal Emergencies

7.02 BC-1 Code of Ethics

The Board reviewed several examples of policy BC-1. They requested for an example to be included in the section B updates.

7.03 Review Pupil Count

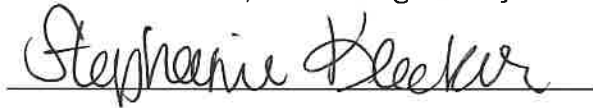
The Board reviewed reports included in the board packet regarding current pupil counts.

7.04 Debrief Meeting –November Agenda Items

The next regular meeting will be November 27 at 6:30pm in the high school library.

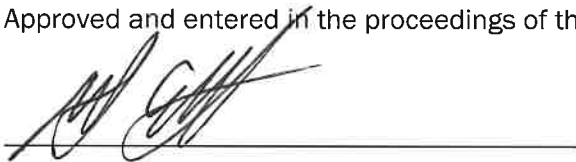
8. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:29 p.m.



Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on November 27, 2023.



Secretary of the Board of Education



President of the Board of Education

