



Sargent School District

OFFICIAL MINUTES

REGULAR MEETING

June 26, 2023

BOARD OF EDUCATION

High School Library
Sargent School District
7090 N. CR 2 E.
Monte Vista, Colorado

1. 6:00 p.m. Regular Meeting- Preliminary
 - 1.01 Call to Order
 - 1.02 Roll Call

The meeting was called to order at 6:00 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday June 26, 2023. All board members were present and attended the meeting in person.

- 1.03 Pledge of Allegiance
- 1.04 Approval of Agenda

Motion #1 (Motion to Approve the Agenda as Provided): Upon motion by Mr. Pfannenstiel, second by Mrs. Price, the Board of Education approved the agenda for the meeting of June 26, 2023, as presented.

Motion by Mr. Pfannenstiel second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

2. Executive Session

Mrs. Peterson asked for a motion to convene in executive session pursuant to C.R.S. § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators as to the terms of the superintendent's contract.

Motion #2 (Motion to approve such): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt the Board of Education moved into executive session.

Motion by Mr. Pfannenstiel second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

The Board returned to the regular meeting at 6:18 p.m.

3. Consent Agenda

3.01 Approval of Minutes from May 22, 2023

3.02 Financial Reports

3.03 Requisitions

Mrs. Peterson noted five requisitions: K&W Siding LLC for \$5,120.00, AED Consulting Services, LLC for \$7,639.72, Johnson Controls for \$9,128.74, PGC Basketball \$6,065.50, and Computer Information Concepts for \$8,156.00. Questions were asked and discussion followed.

Motion #3 (Motion to Approve Minutes from May 22, 2023, the Financial Reports and the Requisition Previously Spoke On): Upon motion by Mr. Pfannenstiel, second by Mr. Burkhart, the Board of Education approved the consent agenda.

Motion by Mr. Pfannenstiel second by Mr. Burkhart
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

4. Community Input

4.01 Items from the Community

None

5. Leadership Reports

5.01 Superintendent

Mr. Wiedeman, Monte Vista School District Superintendent gave an informational presentation to the board about SCAP and what it has done for his district. Topics of discussion included student-center accountability program, comprehensive student success, system of support, strategic priorities, and an overview of how their district navigated the SCAP process.

5.02 Student Reports, Goals and Needs

Head Boy Westen Burkhart and Head Girl Brooke Hoffstaetter reported on high school student activities including state track, basketball camps, scheduled volleyball camps, state FFA convention and national FBLA.

5.03 Staff Reports, Goals and Needs

None.

5.04 Principals Report

Mrs. David added information to her board report to include information on the regional math professional development, James Holmes met with some coaching staff, and district staffing. Discussion followed.

5.05 Assessment

None.

5.06 Board of Education

Mr. Smartt gave an update on the sprinkler system. Mr. Pfannenstiel reported on the BOCES meeting. Topics of discussion included: process of hiring a new Director, budget, audit, and an approved step increase for staff. Mrs. Price reported that the SEF has not had a meeting. She then discussed the upcoming budget, and student count.

6. Action Items

6.01. Appointment of Jeffrey Fuller as Superintendent, subject to negotiating and finalizing an employment contract that will be brought to the Board for approval during a public meeting held during the month of July 2023.

Motion #4 (To Approve Mr. Jeffrey Fuller as Full-time Superintendent for the 2023-2024 School Year): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved Jeffrey Fuller as Superintendent

Motion by Mrs. Price second by Mr. Pfannenstiel

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.02 Universal PreK Provider Agreements

Katrina Brown, SELC Director, discussed the memorandum of understanding with the district, and that the funding for three-year-olds will need to run through the district. Questions were answered and discussion followed.

Motion #5 (To approve the Universal PreK Provider Agreement Given): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt the Board of Education approved the Universal PreK Provider Agreements.

Motion by Mr. Pfannenstiel second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.03. Memorandum of Agreement with Sargent Early Learning Center

Katrina Brown, SELC Director asked the Board to change monthly installment from August to May and invoice monthly.

Motion #6 (Motion to Approve the Memorandum): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved the Memorandum of Agreement with Sargent Early Learning Center with the changes of monthly installments from August to May and invoice monthly.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.04. Consolidated Federal Grant

Motion #7 (Motion to Approve the Consolidated Federal Grant): Upon motion by Mr. Pfannenstiel second by Mrs. Price the Board of Education approved the Consolidated Federal Grant.

Motion by Mr. Pfannenstiel second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.05 FY 2024 Preliminary Budget

Mrs. Quintana- Naranjo noted that the preschool allocation is not included in the preliminary budget but can be added in January if the district receives the universal preschool funding for three-year olds.

Motion #8 (To Approve the Fiscal Year 2024 Preliminary Budget): Upon motion by Mr. Burkhart second by Mr. Pfannenstiel the Board of Education approved the 2024 Preliminary Budget

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.06 CASB Policy Manual Overhaul Project

Mr. Fuller reported that CASB did a policy audit and found several policies that needed to be updated. He is requesting a policy manual overhaul to bring the district policies up to date. Questions were answered and discussion followed.

Motion #9 (Motion to Approve CASB Manual Overhaul Project): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved the CASB Manual Overhaul Project.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.07. Board Policy Revision- 2nd Reading

The Board reviewed the following policies: EF- School Nutrition Program, EF-E-1 School Meal Payments, EF-E-2 Civil Rights Complaint Procedure for School Nutrition Program, EFC- Free

and Reduced-Price Food Services, EFEA- Nutritious Food Choices, EFEA-E- Nutritious Food Choices, GCFA- Hiring of Instructional Staff/Portability of Nonprobationary Status, GCFA- Hiring of Instructional Staff/Portability of Nonprobationary Status.

Motion #8 (To Approve for a 2nd Reading the Policies as Stated): Upon motion by Mr. Smartt second by Mr. Pfannenstiel the Board of Education approved the policies for adoption and a second reading.

Motion by Mr. Smartt second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.1 Resignations Mrs. Peterson noted the following resignations: Hector Ramos Garcia, Secondary English Teacher, Shayla Tighe, Elementary Secretary, Sherry Warren, Secondary Paraprofessional, and Rachel Garcia, Food Service.

Motion #10 (Motion to Accept Those Four Resignations): Upon motion by Mr. Burkhart, second by Mr. Pfannenstiel, the Board of Education approved the resignations.

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.2 Dean of Students/AD Contract

Mrs. Peterson noted the recommendation for employment to Mr. James Holmes for Dean of Students and High School AD.

Motion #11 (Motion to Approve Mr. Holmes For Those Two Positions): Upon motion by Mr. Burkhart second by Mr. Pfannenstiel, the Board of Education approved the contract.

Motion by Mr. Burkhart second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mr. Smartt
abstain: Mrs. Price

6.08.3 Teacher Contract Addendums

Motion #12 (Motion to Accept All the Teachers and Their Adjusted Contract Addendums as Stated): Upon motion by Mrs. Price, second by Mr. Pfannenstiel, the Board of Education approved the teacher contract addendums.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.4 Secondary Counselor Contract

Mrs. Peterson noted the recommendation for employment to Deanna Floriani for Secondary Counselor.

Motion #13 (Motion to Approve Ms. Florinani): Upon motion by Mr. Pfannenstiel, second by Mrs. Price, the Board of Education approved the contract.

Motion by Mr. Pfannenstiel second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.5 Transportation Director/Mechanic

Mrs. Peterson noted the recommendation for employment for Joe Alex Mondragon as Transportation Director/Mechanic.

Motion #14 (Motion to Approve Mr. Mondragon): Upon motion by Mr. Smartt, second by Mr. Burkhart, the Board of Education approved Joe Alex Mondragon as Transportation Director/Mechanic.

Motion by Mr. Smartt second by Mr. Burkhart
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.6 Infinite Campus & CDE Data Collection District Support

Mrs. Peterson noted the recommendation for employment for Stephanie Klecker as Infinite Campus & CDE Data Collection District Support.

Motion #15 (Motion to Accept Her Recommendation): Upon motion by Mrs. Price second by Mr. Pfannenstiel, the Board of Education approved Stephanie Klecker as Infinite Campus & CDE Data Collection District Support.

Motion by Mrs. Price second by Mr. Pfannenstiel
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.7 Administrative Assistants

Mrs. Peterson noted the recommendation for employment for Sherry Warren, Secondary Administrative Assistant, and Rachel Garcia, Elementary Administrative Assistant.

Motion #16 (Motion to Accept Those Two Recommendations): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved the Administrative Assistants.

Motion by Mr. Pfannenstiel second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.8 Extra Duty Pay Agreements

Mrs. Peterson noted the recommendation for James Holmes as High School Athletic Director, and Stephanie Klecker as Board Secretary.

Motion #17 (Motion to Approve the Extra Duty Pay Agreements): Upon motion by Mr. Burkhart, second by Mrs. Price, the Board of Education approved the two extra duty pay agreements.

Motion by Mr. Burkhart second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.9 Paraprofessionals

Mrs. Peterson noted the three recommendations for employment for paraprofessionals: Heaven Gurle, Lauren Cook, and Aleesha Romero.

Motion #18 (Motion to Approve the Recommendations): Upon motion by Mr. Pfannenstiel, second by Mr. Smartt, the Board of Education approved the paraprofessionals.

Motion by Mr. Burkhart second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

6.08.10 Retirement

Mrs. Peterson noted the retirement letter from Annette Troncoso. She is requesting to return to the district as a Critical Shortage Employee.

Motion #19 (Motion to Accept her Retirement and to be a Critical Shortage Employee): Upon motion by Mr. Pfannenstiel, second by Mrs. Price, the Board of Education approved the retirement of Annette Troncoso.

Motion by Mr. Pfannenstiel second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Burkhart, Mrs. Peterson, Mr. Pfannenstiel, Mrs. Price, Mr. Smartt

7. Discussion Items

7.01 SCAP Presentation

Topics of discussion: next steps for the district to participate in SCAP, coaching, test score data, student achievement, funding, professional development, and the success that other districts have had using SCAP. Questions were answered and discussion followed.

7.02 Sargent Early Learning Center Lease Agreement

Katrina Brown, SELC Director gave the district an updated lease agreement for their review and had questions on facilities maintenance. She would like to update the security system and use what the district is currently using. She would also like to update her fire alarm system, and new doors and locks. Discussion followed.

7.03 Ag and Aviation Building

Discussion included the architect quote that was provided to the Board, what funding would look like, logistics and cost of the entire project, general contractors, mill levy, and what steps should be taken to get this project completed. The Board would like to know where the funding for the architect will be coming from.

7.04 GOCO Grant

Mary Miller, LaRae Mattive, and Stephanie Klecker spoke about their interest in applying for a Great Outdoors Colorado grant to help improve the school. Specifically, improvements to the football field, track, or the baseball fields. Topics of discussion were improving the baseball fields, and the need for a master campus district plan. Discussion followed

7.05 2023-2024 Board Charge and District Objectives

Mrs. Peterson asked for a work session to review the Board Charge and District Objectives.

7.06 Debrief Meeting – July Agenda Items

The next regular meeting will be July 24, 2023, and a work session to review district handbooks was set for July 18th at 2:00 p.m.

7. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:18 p.m.



Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on July 24, 2023.



Secretary of the Board of Education



President of the Board of Education