



Sargent School District

OFFICIAL MINUTES

REGULAR MEETING

November 27, 2023

BOARD OF EDUCATION

High School Library
Sargent School District
7090 N. CR 2 E.
Monte Vista, Colorado

1. 7:58 p.m. Regular Meeting- Preliminary

1.01 Call to Order

The regular meeting was called to order at 7:58 p.m. by Clay Mitchell, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday November 27, 2023. All board members were present and attended the meeting in person except Mrs. Price who attended by phone.

1.04 Approval of Agenda

Mr. Mitchell requested to add a moment of silence after the pledge of allegiance for Sharon Adams.

Motion #1 (Motion to Amend the Agenda as Stated): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board of Education approved the agenda as amended.

Motion by Mrs. Peterson second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

1.02 Roll Call

1.03 Pledge of Allegiance

Mr. Mitchell asked for a moment of silence for the passing of Sharon Adams, longtime teacher.

2 Consent Agenda

2.01 Approval of Minutes

2.02 Financial Reports

2.03 Requisitions

Motion #2 (Motion to Approve All Items as Presented on the Consent Agenda): Upon motion by Mr. Smartt, second by Mrs. Peterson, the Board of Education approved the consent agenda.

Motion by Mr. Smartt second by Mrs. Peterson

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

3. Community Input

Mr. Mitchell asked for community input. There were none.

4. Leadership Reports

4.01 Student Reports, Goals and Needs

Mr. Mitchell asked for the student's report. Head Boy Westen Burkhart reported on the conclusion of fall sports, the start of winter sports, FBLA fundraiser Donuts for Dads, FFA Activities, National FFA Convention, Student Council Trick-or-Treat Street, Food Drive for Monte Vista food bank, and district wide Red Ribbon Week.

4.02 Staff Reports, Goals and Needs

Mr. Mitchell asked for the Staff Report. Fifth Grade Teachers, Mrs. Brown and Mrs. Castillo presented a slide show about increasing engagement with STEM/STEAM projects.

Kadi Wright, Special Education Teacher discussed COMTSS complex change diagram she created and the implementation process. She also noted the high school was presented with award for cultivating the lives of youth with disabilities.

Mr. Williams spoke on HVAC boiler issues and explained the steps he has taken to fix current issues.

4.03 Principals Report

Mr. Mitchell asked for the Principal's report. Mrs. David spoke on the passing of Sharon Adams, the high school award in recognition for cultivating the lives of youth with disabilities, Sarah Schaller received a grant from the LOR Foundation for ag supplies, and the swim team received a ten-thousand-dollar grant from the LOR Foundation.

4.04 Assessment

Mr. Mitchell asked for the Assessment report. Mrs. Stambaugh spoke on ASVAB testing, PSAT/MSNQT scores, finals, and NWEA testing.

4.05 Board of Education

Mr. Mitchell asked for the Board of Education reports. Mr. Smartt spoke about the septic system and heating issues in the high school.

4.06 Superintendent

Mr. Mitchell asked for the Superintendent report. Mr. Fuller spoke about legislative bills regarding property taxes, certification of mill levy date extended to January 10th, elementary gym is closed, and another analysis will be done by the insurance company. Mr. Fuller also spoke about the HVAC boiler issues.

5. Action Items

5.01 Resolution Declaring Board Vacancy

Motion #3 (Motion That the Board Approves the Resolution Declaring a Board Vacancy and Sets a Deadline of December 11th for Qualified Electors to Submit a Letter of Interest to the Board Secretary): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board discussed and chose to declare a vacancy and set the deadline for December 11th for qualified electors to submit a letter of interest to the Board Secretary.

Motion by Mrs. Peterson second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.02 Board Appointment to Committees

Motion #4 (Motion to Appoint only the BOCES and Table the Other Boards Until Next Meeting): Upon motion by Mrs. Price, second by Mr. Smartt, the Board of Education approved to appoint only the BOCES Board and tabled the other boards until next meeting.

Motion by Mrs. Price second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

Michele Peterson nominated herself for the BOCES Board.

Motion #5 (Motion to Appoint Michele Peterson to the BOCES Board): Upon motion by Mrs. Price, second by Mr. Smartt, the Board of Education appointed Michele Peterson to the BOCES Board.

Motion by Mrs. Price second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Price, Mr. Smartt
abstain: Mrs. Peterson

5.03 CASB Policy Overhaul Board Policy Section A- Second Reading

Mr. Mitchell noted the following policies for a second reading and adoption AC, AC-E-1 AC-E-2, AC-R-2. AD, ADA, ADC, ADD, ADD-E, ADF, AE, AD-R option 2, AEA, AED, and AEE.

Motion #6 (Motion to Approve the Check Marked Policies): Upon motion by Mr. Smartt, second by Mrs. Peterson, the Board of Education approved the policies listed for a second reading and adoption.

Motion by Mr. Smartt second by Mrs. Peterson

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

Motion #7 (Motion to Approve AC-R- 1 Option 2 With the Option of Three School Days Following the District's Receipt of Complaint in Order to Obtain a Clear Understanding of the Basis of the Complaint and the Following Paragraph Within Five School Days Following the Initial Meeting with the Aggrieved Individual and So Forth): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board of Education approved AC-R-1 option 2 for it's first reading.

Motion by Mr. Smartt second by Mrs. Peterson

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

The Board reviewed policies ADE- ADE-E, ADE-R, ADF-R, and AEA with CASB's recommendations and did not vote on them for a first reading.

5.04 CASB Policy Overhaul Board Policy Section B- First Reading

Motion #8(Motion to Keep CASB Sample Policy on BBA, BC, BC-R): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board of Education approved for a first reading.

Motion by Mrs. Peterson second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

Motion #9 (Motion to Approve BCB With the Changes on the Top and Not the Optional Edits): Upon motion by Mr. Smartt, second by Mrs. Peterson, the Board of Education approved BCB for a first reading.

Motion by Mr. Smartt second by Mrs. Peterson

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

Motion #10 (Motion to Accept BCA-E-2, BDA, BDB With The Extra Wording of President On Number Eleven, BDFA, BDFB): Upon motion by Mr. Smartt, second by Mrs. Peterson, the Board of Education approved for a first reading.

Motion by Mr. Smartt second by Mrs. Peterson
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

Motion #11 (Motion to Accept BE- School Board Meetings With Updated Wording "High School Library Unless Otherwise Posted", BEAA Electronic Participation in School Board Meetings- Keeping Health Issues, and Travel, BEC Executive Session, BEDA Notification of School Board Meetings , BEDB -Agenda-With District Text, BEDD Rules of Order, BEDF Voting Method, BEDG Minutes, BEDH Public Participation of School Board Meetings, BG School Board Policy Process Keep CASB Recommendations Except For The Change of Three Readings, BID/BIE School Board Member Compensation/Expenses/Insurance/Liability For a First Reading): Upon motion by Mr. Smartt, second by Mrs. Peterson, the Board of Education approved for a first reading.

Motion by Mr. Smartt second by Mrs. Peterson
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

Motion #12 (Motion to Approve Policy BCA-E-3 As Stated): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board of Education approved policy BCA-E-3 for a first reading.

Motion by Mrs. Peterson second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.05 Approval to Purchase a Plow Truck

Motion #13 (Motion to Approve the Purchase of a Plow Truck Not to Exceed \$50,000.00): Upon motion by Mr. Smartt, second by Mrs. Price, the Board of Education approved the purchase of a plow truck not to exceed \$50,000.00.

Motion by Mr. Smartt second by Mrs. Price
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.06 Staff Bonuses

Motion #14 (Motion to Approve Staff Bonuses for Christmas Party): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board of Education approved the Staff Bonuses.

Motion by Mrs. Peterson second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.07 Employment List

5.07.1 Resignation

Motion #15 (Motion to Accept the Resignation of Penny Reider, Full-time Food Service Worker and Mark Jones, Varsity Head Track Coach): Upon motion by Mrs. Peterson second by Mr. Smartt, the Board of Education accepted the resignation letters of Penny Reider and Mark Jones.

Motion by Mrs. Peterson second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.07.2 Substitute Custodian

Motion #16 (Motion That the Board to Ratifies the Employment of Roxlyn Aragon, Madeline Flores, and Marce Garcia): Upon motion by Mr. Smartt, second by Mrs. Peterson, the Board of Education ratified the employment of Roxlyn Aragon, Madeline Flores, and Marce Garcia for Substitute Custodian.

Motion by Mr. Smartt second by Mrs. Peterson

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.07.3 Substitute Food Service

Motion #17 (Motion that the Board Ratifies the Employment of Marce Garcia, Substitute Food Service and Approves Penny Reider as Substitute Food Service): Upon motion by Mrs. Peterson, second by Mr. Smartt, the Board of Education approved the employment of Marce Garcia and Penny Reider.

Motion by Mrs. Peterson second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.07.4 Substitute Teacher

Motion #18 (Motion that the Board Approves Brandi Martinez as Substitute Teacher): Upon motion by Mr. Smartt, second by Mrs. Price, the Board of Education approved Brandi Martinez as Substitute Teacher.

Motion by Mr. Smartt second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

5.07.5 Extra Duty Agreements

Motion #19 (Motion to Accept Kennon Miner, Assistant High School Boys Basketball Coach and Haley Summers, Teacher Mentor for Peter DeLaCerde): Upon motion by Mrs. Peterson second by Mr. Smartt, the Board of Education approved the extra duty pay agreements.

Motion by Mrs. Peterson second by Mr. Smartt
Final resolution: Motion Carries
aye: Mr. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

6 Discussion Items

6.01 Date for December Meeting/Mill Levy Certification

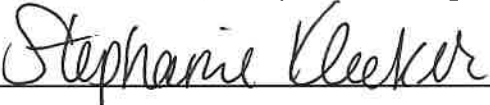
The Board will schedule a meeting at the next special meeting in December.

6.02 Debrief Meeting- December Agenda Items

The next special meeting will be on Tuesday, December 12th at 1:30pm.

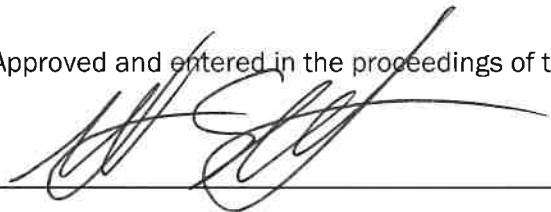
7 Adjournment

There being no further business to come before the Board, the special meeting was adjourned at 10:10 p.m.



Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on December 12, 2023.



Matthew Smartt, Secretary of the Board of Education



Clay Mitchell, President of the Board of Education

