



**SARGENT SCHOOL DISTRICT RE33J BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date and Time

February 26, 6:30p.m.

Location

Sargent School District High School Library, 7090 N. CR. 2 E. Monte Vista, CO 81144

Members Present Clay Kimberling, Adam Klecker, Clay Mitchell, Michele Peterson, Matthew Smart

1. Preliminary

1.01 Call to Order

1.02 Roll Call

1.03 Pledge of Allegiance

1.04 Approval of Agenda

- A motion was made by Mr. Klecker and second by Mr. Kimberling to approve the regular meeting as posted.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

2. Executive Session

The Board will vote to convene into executive session pursuant to C.R.S § 24-6-402 (4)(f)(I) to consider a personnel matter, specifically with Shelley David, James Holmes, and Jeff Fuller to discuss the handling of drug incidents.

- A motion was made by Mr. Klecker and second by Mr. Smartt to proceed into executive session pursuant to C.R.S § 24-6-402 (4)(f)(I) to consider a personnel matter, specifically with Shelley David, James Holmes, and Jeff Fuller to discuss the handling of drug incidents.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- Discussion on the topic began at 6:34 p.m and ended at 6:59 p.m.
- The board reconvened in regular session at 7:01 pm.

3. Consent Agenda

3.01 Approval of Minutes

- Regular Meeting Minutes from 1-22-24
- Special Meeting Minutes from 1-31-24

3.02 Financial Reports

- January Financial Reports

3.03 Requisitions

- Alberts Water & Waste Water Specialist for \$7, 310.33
- A motion was made by Mr. Kimberling and second by Mr.

Smartt to approve the items as presented on the consent agenda.

- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

4. Community Input

4.01 Lady Farmer Swim Team

- Head Coach Anna Gearhart and Assistant Coach Nathan Zimmerman along with several athletes recapped their successful swim season and presented Athletic Director, James Holmes with a framed picture of swim team state qualifiers.

5. Leadership Reports

5.01 Student Report

- Head Boy Westen Burkhart and Head Girl Brooke Hoffstaetter reported on sports, FBLA, FFA, Winterfest activities, and the Game Night/ Sadie Hawkins dance hosted by Student Council and FFA.

5.02 Staff Reports

- Sami Cotten, Elementary PE Teacher provided an update on personal best days, Kid Heart Challenge, and dress up days. For her technology classes they are working on typing and coding.
- Jen Kimberling, Nathan Zimmerman, Jay Sarason, Jamie Behil and Shelley David reported on their S-CAP visit to Ellicott, focus groups observations, training, and gaining valuable networking relationships.
- Sarah Schaller gave an update on FFA activities and events including; Ag conference community service, District 4 LDE's, CDE practice, and cookie delivery day.

5.03 Principals Report

- James Holmes reported on implementing the NFHS system and camera placement on the football field and high school gym.
- Shelley David reported on February students of the month and a donation to the science department from an anonymous alumni.

5.04 Assessment

- Kristin Stambaugh reported on preparing for state assessments, and reviewed NWEA data.

5.05 Board of Education

- Matthew Smartt reported work done on septic systems, and CU and UCCS meetings to discuss programs.
- Clay Kimberling reported on the CASB delegate assembly dates in the fall, the CASB podcast, legislative advocacy, and explained HB24-1073.
- Adam Klecker reported on the Sargent Education Foundation mini grants that were awarded for the second half of the year.
- Michele Peterson reported on the BOCES meeting in January. Topics of discussion were audit, building a new building, fee increase for districts, staffing, and the opening of the new

BOCES school.

- Clay Mitchell reported that DAC has a meeting next month, and the board training where they developed goals and norms.

5.06 Superintendent

- Mr. Fuller reported on the CASE conference, board norms, and planning for the strategic plan.

6. Action Items

6.01 CASB Policy Overhaul Board Policy Section C- First Reading

- A motion was made by Mr. Smartt and second by Mr. Klecker to to move 6.01 and 6.02 to the bottom of the action item list.
- Discussion: None
- Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.03 Employment List

- A motion was made by Mr. Klecker and second by Mr. Kimberling to approve the employment list as presented.
- Discussion: None
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.04 2024-2025 District Calendar

- A motion was made by Mr. Kimberling and second by Mrs. Peterson to approve the 2024-2025 District Calendar as presented.
- Discussion: LaVonda Castillo and Sarah Schaller reported on changes made to the 2024-2025 District Calendar and clarified WIN work days for teachers.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.05 Bus # 8 Engine Rebuild Project

- A motion was made by Mr. Smartt and second by Mrs. Peterson that the board undeclares Bus #8 as surplus and approves to take it to Myers Brothers.
- Discussion: Transportation Director, Alex Mondragon gave an update on the engine of bus #8 and the two different quotes for the engine rebuild project.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.06 Purchase Mini Bus

- A motion was made by Mr. Klecker and second by Mrs. Peterson to approve the purchase of the used mini bus for \$63,475 to Masters Transportation.
- Discussion: Transportation Director, Alex Mondragon discussed the difference between the two quotes for the purchase of a mini bus.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.07 Initiate Hiring Practices for Superintendent

- A motion was made by Mr. Kimberling and second by Mr. Klecker to move 6.01 and 6.02 before 6.07.
- The motion was carried unanimously. Aye, Kimberling, Aye,

Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.01 CASB Policy Overhaul Board Policy Section C- First Reading

- A motion was made by Mr. Klecker and second by Mrs. Peterson to repeal CBD-E.
- Discussion: Difference between policies and exhibits.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- A motion was made by Mr. Klecker and second by Mr. Smartt to table the district organizational chart until the next meeting.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.02 CASB Policy Overhaul Board Policy Section D- First Reading

- A motion was made by Mr. Klecker and second by Mrs. Peterson to approve policy DA for a first reading.
- Discussion: None
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- A motion was made by Mr. Klecker and second by Mr. Smartt to approve DAB, DAB-E, DAC, DBG, DBG-E, DBJ, DBK, DEA for a first reading.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- A motion was made by Mr. Klecker and second by Mrs. Peterson to approve DEB, DFA/DFAA, DG, DH striking black wording replacing with red option 1, DI, DID inventory set at \$500.00, DIE, DJ/DJA purchasing authority set at \$5,000, DJB, DJB-R, DJE option 1 set at \$5,000, DJG, DKB, DKC for a first reading.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- A motion was made by Mr. Kimberling and second by Mr. Klecker to repeal DBE/DBF, DBGA, DBH, DC, DG-E, DJCA, DJCA-R, DKA for a first reading.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6.07 Initiate Hiring Practices for Superintendent

- A motion was made by Mr. Smartt and second by Mr. Mitchell to post for a full-time superintendent, salary range of \$90,000-\$110,000.
- Discussion: Topics of discussion related to the Superintendent vacancy were; full-time, or part-time superintendent, budget, district resources, and consistency in the Superintendent role. The board discussed a deadline for application of March 25th.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

7. Discussion Items

7.01 Strategic Plan

- The strategic plan will be discussed at the next meeting

7.02 March Agenda Items

- Principal contracts

- Budget meeting
- 7.03 Board Expectations**
7.04 Board Self Assessment and Debrief

8. Adjournment Meeting adjourned at 10:41p.m.


Minutes Submitted by Stephanie Klecker, Secretary to the Board of Education
Approved on March 25, 2024.



Stephanie Klecker, Secretary to the Board of Education



Matthew Smartt, Secretary of the Board



Clay Mitchell, President of the Board of Education