

Sargent Elementary School
PTO Meeting
October 15, 2025

In attendance: Dana Barlow, Emily Brown, Sam Smartt, Tammi Plane, Michael Dickey, Dana Brown, Danielle Price, LaVonda Castillo

Meeting called to order at 2:33 pm by Sam Smartt.

1. Sam moved, Dana seconded to approve the September minutes. Motioned passed.
2. Treasurer report by Dana: Withdrawals included providing snacks to 2nd grade, candy for Trick or Treat Street, paying back Sam for credit card mistake charges, STUCO lunch for Bike-a-Thon fundraising, and gift cards for Bike-a-Thon. (Kristi Mountain donated a gift card for each of the ones we bought.) Sam moved, Dana seconded to approve report. Motion passed.
3. Teacher Liaison Update by Danielle: Swimming for 3rd-5th is October 27-29. The lower grades go in the Spring. Bike-a-thon is coming up. Elementary students will be going to secondary school for Trick-or-Treat Street. Student of the Quarter assembly is on Friday (at same time the rescheduled Powder Puff game). Friday school this week as part of Homecoming. Principals are working really hard on building student culture and community. There is a High School cross country meet on Friday. Fifth grade and up has the opportunity to go attend to cheer on runners. Sweet & Sour Day is tomorrow.
 - a. PTO members discussed needing more communication around Friday classes. It would be valuable to have more understanding around needs for teacher training and student hours. Some teachers would rather come back early before school starts instead taking Friday trainings.
 - b. PTO members discussed having more heads up for events (like Sweet & Sour). This fundraiser is done by the Sunshine Fund, which are teacher funds used to stock the lounge and other teachers supports.
4. Old/New Business
 - a. Teacher Request Forms - LaVonda Castillo (Interventionist) requested funds for a rolling cart for storage (\$89.09+tax) and treasure box supplies (\$170.46+tax) to be shared with Barb Davis. Funds had previously been approved this year for treasure box supplies to be shared with LaRae Mattive. There was question around another request so soon, but PTO members learned that teachers get a \$300 budget for classrooms, but support staff don't get this. Emily moved and Tammi seconded to approve these requests. Motion passed.
 - b. Parent Teacher conferences are next week
 - c. October Teacher Lunch/Treat – Light Beam Coffee Trailer will be on site for Bike-a-Thon. (Drift Away was supposed to come but had a last-minute change.) Sam will ask about also having the portable containers in her vehicle in the west bus loop like last year. The cost last year was around \$500.
 - d. November lunch – We will provide a meal on Wednesday, 11/19/25. One teacher can't have gluten/dairy. There are about 25 teachers. Have food in the teacher's lounge by 10:30 am; first teachers eat around 11am). Remember to label crockpots, dishes, and serving utensils

- i. Dana Brown– bean/beef chili
- ii. Tammi – green chili
- iii. Bre - bread
- iv. Emily – Potato soup
- v. Dana Barlow – salad
- vi. Sam – dessert

5. Bike-a-Thon

- a. Drop off – Wed. 3:45-4:30pm; Thurs. 7:15 – 7:45am; Pickup R 1:00 – 1:30 pm
 - b. Dr. Fritz gave okay that homeschool kids could also come if they fill out waivers & wear a helmet. Dana Barlow will ask about sharing this info out via SYS to promote to other homeschool families.
 - c. T-shirts should be printed by Monday by Skiballs. We will pay him via check. We only got shirts for classroom teachers and Sargent students.
 - d. Dana Barlow will send Alex at bus garage a reminder to not park buses in the loop. He would still like to park a vehicle at the actual turn around point at the 7.5 and 6.
 - e. STUCO raised \$1,800 the day they went out and had 16 other businesses say they will send money. We will count money the day of, but some money will come after too. Lunch will be provided to PTO members who help.
 - f. Other reminders – They talked to Mr. Flores about gym use and Ms. Lane around being available for first aid. Sam has big speaker. NHS members are available to help. The preschool knows about the event, but Sam will call again to remind them.
 - g. SYS basketball practice will be in elementary gym right after school, so bikes need to get picked up.
 - h. Danielle will find a place for kids who can't or aren't allowed to ride. PTO usually checks that all waivers are in. Kids who don't turn in a waiver don't get t-shirts. (We should make sure parents know this.)
 - i. SLV Rattlers/Greg are planning to be present and do bike repairs.
 - j. We would like to send out one more incentive to reach the \$10,000 goal. Possible a move afternoon in the gym and use of a popcorn machine (with admin approval).
 - k. STUCO teachers will be putting together a document to give to PTO to promote sponsors. A reminder to PTO members getting in money to update the sponsor list for money that keeps coming in.
6. Bookfair – This will happen the week before spring break, with Parent Teacher conferences. Volunteers will be needed.
7. Yearbook from 2023-2024 – Patrice Reynolds had been in charge. PTO members will follow up to see how they can help complete this. PTO paid for extra pages for signatures in the past. PTO has leftover yearbooks from last several years that we could still sell.
8. Veterans Day Program 11/11/25. It would be great to provide cookies and juice, which we can just order from Safeway. Sam will ask Ms. Hefner for estimated numbers. Tammi moved and Dana Brown seconded to approve \$250 for snacks.
9. Next meeting – November 19th at 2:30pm. (Emily may be gone, so someone will need to take minutes.)
10. Adjourned meeting at 3:45pm